

# SKENE GROUP LTD.

For Office Use Only	
Possible Work Location	Possible Positions

## APPLICATION

FOR

## EMPLOYMENT

Please print clearly

For Office Use Only	
Work Location	Pay
Position	Start Date

## PERSONAL

Surname:
Address:
Postcode:

Forenames:
Home Tel. No.:
Mobile Tel. No.:
Date of Birth:
Are you legally eligible for employment in the UK?

Do you have any physical condition which could limit your ability to perform the particular job for which your are applying?

If so, please describe how you would be able to perform the job in spite of it.

Do you have a current driving licence? YES/NO. Is it clean YES/NO? If NO, give details:

Have you had any motoring accidents in the past 3 years? If so give details:

Have you ever been convicted of a criminal offence, other than a spent conviction under the Rehabilitation of Offenders Act 1974 YES/NO.

## EMPLOYMENT

Position applied for:

Pay expected:

Would you work full time? YES/NO. Part time, state days/hours

If offered this position, will you continue to work in a any other capacity?

Have you previously worked for us? YES/NO, if YES when?

On what date would you be available for work?

## EMPLOYMENT HISTORY

Please list below present and past employment, beginning with your most recent

Name and address of employer	From		To		Starting Salary	Leaving Salary	Name of Supervisor
	Mo	Yr	Mo	Yr			
					£	£	
Job Title:							
Describe the work you did:							
Reason for leaving:							
Tel.							
Type of business							

Name and address of employer	From		To		Starting Salary	Leaving Salary	Name of Supervisor
	Mo	Yr	Mo	Yr			
					£	£	
Job Title:							
Describe the work you did:							
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	Mo	Yr	Mo	Yr			
					£	£	
Job Title:							
Describe the work you did:							
Reason for leaving:							
Tel.							
Type of business							

I hereby give permission to contact the employers listed about concerning my prior work experience.

Signed: \_\_\_\_\_

If there is a particular employer(s) you do not wish us to contact, please indicate which one(s).

### PERSONAL REFERENCES

Please give details of two people (not relatives or former employers) we could approach for references

Name:	Name
Occupation:	Occupation
Address:	Address
Tel:	

The facts set forth in this application for employment are, to the best of my knowledge, true and complete.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## EDUCATION

School	From	To	Examination and Results

College/University	From	To	Courses and Results

Further Education & Formal Training	From	To	Courses and Results

Professional Membership and Qualifications

Please outline the skills and experience you have gained through paid employment and other work activities and interests which are relevant to your application of this job.



Skene House  
Viewfield Industrial Estate  
Glenrothes  
KY6 2RD

Tel. 01592 632230  
Fax. 01592 772300

Email: [info@skene-group.co.uk](mailto:info@skene-group.co.uk)